

IGHTFIELD PARISH COUNCIL

Dear Councillor:

You are hereby summoned to attend a Meeting of Ightfield Parish Council to be held on Wednesday 22nd January 2025, at Calverhall Village Hall commencing at 7.30pm. to conduct the business enclosed on the agenda below.

The Press and public are welcome to attend.

Signed: *A Roberts*

Date 17th January 2025

1. **Chair's Welcome and Public Session**

An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.

2. **Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

Members are reminded that they must declare non-pecuniary interests relating to agenda items

3. **To approve and sign Minutes of the of the Parish Council Meeting held on 18th November 2024.**

4. **Staffing Matters**

a. To agree actions and timescales in relation to the recruitment of a new Parish Clerk.

5. **Reports**

a. Parish Councillors b. Shropshire Councillor c. Locum Clerk

6. **Parish Matters**

a. Playgrounds – to receive a verbal update regarding zip wires and Calverhall swings
b. Streetlights – to receive an update on Calverhall Streetlights

7. **Local Policing Priorities** – to agree

8. **Planning**

a. To receive planning applications from Shropshire Council – none received
b. To note planning decisions made by Shropshire Council – none received

9. **Grounds Maintenance**

To receive verbal updates

10. **Finance**

a. Balances and reconciliation – to note
b. Quarter 3 Budget Monitoring Report – to note
c. Outstanding payments – to approve

Recipient	Reason for Payment	Amount	Ref.
Paid before the meeting			
Hugo Fox	Website (December)	11.99	53.24DD
Unity Bank	Service Charge (December)	6.00	54.24DD
Scottish Power	Streetlight Energy	126.58	55.24DD

<u>To be paid</u>			
Locum Clerk	Hours (November)	355.60	56.24
HMRC	PAYE (November)	89.00	57.24
Locum Clerk	Hours (December)	168.40	58.24
HMRC	PAYE (December)	42.20	59.24
Locum Clerk	Expenses (November & December)	11.70	60.24
Information Commissioner	Data Protection Fee	35.00	61.24DD

- d. Budget 2025-26 – to discuss and agree.
- e. Precept – to confirm the precept requirement for 2025-26
- f. Internal Auditor – to agree the appointment process

- 11. **Highways** – to raise items of concern to be brought to the attention of Shropshire Council.
- 12. **Next Meeting** – to agree the date of the next meeting of the Council and enable Councillors to bring forward items for the meeting of the Council.