

IGHTFIELD PARISH COUNCIL

Dear Councillor:

You are hereby summoned to attend a **Meeting of Ightfield Parish Council** to be held on **Monday 18th November 2024, at Calverhall Village Hall** commencing at 7.30pm. to conduct the business enclosed on the agenda below. The Press and public are welcome to attend.

Signed: *A. Roberts*

Date 12 November 2024

1. **Chair's Welcome and Public Session**

An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.

2. **Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer. Members are reminded that they must declare non-pecuniary interests relating to agenda items

3. **To approve and sign Minutes of the of the Parish Council Meeting held on 30th September 2024.**

4. **Staffing Matters**

- a. To receive the evaluation of the Clerk/RFO role
- b. To agree actions and timescales in relation to the recruitment of a new Parish Clerk.

5. **Reports**

- a. Parish Councillors
- b. Shropshire Councillor
- c. Locum Clerk

6. **Parish Matters**

- a. Playgrounds – to receive a verbal update regarding zip wires and Calverhall swings

7. **Planning**

- a. To receive planning applications from Shropshire Council – none received
- b. To note planning decisions made by Shropshire Council – none received

8. **Policies**

To receive a verbal update.

9. **Grounds Maintenance**

To receive verbal updates

10. **Finance**

- a. Balances and reconciliation – to note
- b. Online Banking - to agree actions in relation to the banking mandate (verbal report)
- c. Draft budget 2025-26 – to discuss and agree further actions.
- d. Local Government Pay Award – to receive a report on the financial implications
- e. Outstanding payments – to approve

Recipient	Reason for Payment	Amount	Ref.
<u>Paid before the meeting</u>			
Scottish Power	Streetlight Energy	126.58	43.24DD
Hugo Fox	Website (Oct)	11.99	45.24DD
Unity Bank	Service Charge	5.40	46.24DD
<u>To be paid</u>			
Marches Landscapes	GM Contract Work	1802.70	47.24
Locum Clerk	Hours (October) and backpay for hours worked since 1 April.	364.77	48.24
HMRC	PAYE	91.20	49.24
SLCC	Job Evaluation	531.00	50.24
Locum Clerk	Expenses	29.76	51.24
Unity Bank	Charges (November)	6.00	52.24

11. **Highways** – to raise items of concern to be brought to the attention of Shropshire Council.
12. **Next Meeting** – to agree the date of the next meeting of the Council and enable Councillors to bring forward items for the meeting of the Council.

IGHTFIELD PARISH COUNCIL

Locum Clerk: Mrs A Roberts
Telephone: 01939 234830

www.ightfieldparishcouncil.org.uk
Email: ightfieldparishcouncil@hotmail.co.uk