

IGHTFIELD PARISH COUNCIL

Minutes of the Meeting held on the 15 July 2024 at Calverhall Village Hall starting at 7.30pm.

Present: Councillors Cllr M Procter (Chair), Cllr W Heywood-Lonsdale, Cllr H Hitchman,
Cllr D Price

Shropshire Councillor: None

Clerk: Helen McCabe

Members of the Public: 1

50.24 Public Participation Period

None

51.24 Apologies for absence

None

52.24 Minutes

Minutes of the Annual Parish Council Meeting held on 13 May 2024 were approved and signed.

53.54 Disclosable Pecuniary interests and Hospitality Register

- a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether the interest is entered in the register of members interests maintained by the Monitoring Officer.
- b. To consider any requests for Dispensation.
None
- c. Members are reminded that they are required to declare any acceptance of gifts and hospitality

54.54 Policy Review

It was resolved to defer adapting the following policies to a future meeting when more councillors are present:

- a. Complaints Policy
- b. Data Management Policy
- c. Finance Regulations
- d. Media Policy
- e. Model Publication Scheme
- f. Privacy Notice (General)
- g. Privacy Notice (Councillors)
- h. Privacy Policy
- i. Risk Assessment Scheme
- j. Standing Orders

55.54 Developments in the Parish

- a. Planning decisions received
None
- b. Planning Applications Received
None

56.24 Parish Clerk Report

a. Training

It was resolved for all new councillors to attend training for new councillors and to feedback.

b. Policing priorities

The policing priorities were discussed and approved.

c. Defibrillator site checks

Cllr M Procter to undergo site check

d. Employment Contracts

The Clerk's Employment Contract was signed.

e. Feedback on Audit

The Clerk provide an update on the audit

f. RoSPA Inspection

There was a discussion regarding RoSPA Inspection of the playground.

57.24 Financial Matters

a. Balances for information

Noted

b. Outstanding accounts

The following payments were approved

A Roberts	£1,007.99
-----------	-----------

HMRC	£314.60
------	---------

Calverhall VH	£25
---------------	-----

H McCabe	£594.10
----------	---------

Marches	£1,802.70
---------	-----------

Hugo Fox	£11.99
----------	--------

c. Future accounts

The following future payment was approved

H McCabe & HMRC	£365.25
-----------------	---------

d. Banking arrangements

The council was updated on bank signatories

e. Community Grants

Feedback was received from

58.24 Councillor Reports

a. Parish Councillors

None

b. Shropshire Councillor

None

59.24 Parish Matters – to bring to the attention of the Parish Council matters of interest or importance

a. Cllr H Hitchman reported back on the playground inspection.

b. Cllr W Heywood-Lonsdale feedback on the hazardous tree that was removed.

c. The fence around the Calverhall playground was discussed as it is need of repair.

d. The hedge near Calverhall was discussed.

- e. The pathway and grass cutting was reported and will be discussed by the ground maintenance committee.
- f. Ightfield Noticeboard was discussed as it needs repairing.
- g. Clerk's details to be included in the Village Crier.

60.24 Highways – to bring to the attention of the Parish Council matters of interest or importance

- a. Pot holes were discussed and can be reported on Fix My Street

61.24 Date of future meeting and agenda items – 16 September 2024

- a. Fix My Street

The chair finishes the meeting at 8.35pm