

# Ightfield Parish Council

## Minutes of the full council meeting held on the 13 Nov 2023 at Calverhall Village Hall

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**Present:** Councillors M Astley, H Hitchman, W Heywood-Lonsdale, M Procter, D Price, L Roberts, E Rich,

**Unitary Councillor:** Cllr. P Wynn

**Clerk:** James Howard

Meeting Started 19:30

**50/23    Chairmans welcome, announcements and public session.**

The Chair welcomed all present. No members of the public attended.

**51/23    Apologies or absent.**

None.

**52/23    Declarations of interest.**

None.

**53/23    To approve the minutes of the Parish Council meeting held on 18 Sept 2023.**

Clerk to check planning development with Chartland Homes.

Proposed Cllr Astley, seconded Cllr Heywood-Lonsdale, agreed all.

**54/23    Reports.**

- a) Unitary Cllr. – reported the need to save £53m making finances very tight and only £30m identified to date. The Shrewsbury NW Relief Road was agreed by Shropshire Council Planning with some conditions. The Government have promised the finances and the next step is to obtain quotes – will be very expensive.
- b) Parish Councillors – No reports.
- c) Parish Clerk – the government has issued the new pay scales for Clerks etc. which is effectively a £1 per hour increase.

**55/23    Parish Matters.**

- a). Vas Installation – the VAS software has been downloaded successfully. It will be installed in the coming week (using hi-vis jackets).
- b). Corra Place sign – awaiting sign maker.
- c). Calverhall playground – gate, rocker and swings need attention. Ightfield – fine.

**56/23    Highways/Environmental Health.**

The Calverhall to Bletchley Road requires final completion outside Calverhall. Clerk to report to Highways.

**57/23 Planning.**

No new issues. Cloverley Hall Gatepost application to be re-submitted.

**58/23 Finance.**

Clerk to provide reconciliation statement for this meeting and subsequent meetings. A cashflow statement has been issued by The Chair. A balance of around £6.5k is expected for the year end. A total year income of around £36k and a spend of £46k including VAT. is expected. This year's precept was £14.5k.

Table of payments agreed.

Recipient		Reason for payment	Amount	Date	Reference
Scottish Power		Electricity	£124.48	18/10/23	47.23
Hugo Fox D/Debit		Website	£11.99	29/09/23	47.23
Unity Trust		Service charge	£18.00	31/09/23	
Hugo Fox D/Debit		Website	£11.99	26/10/23	47.23
Wicksteed		New play equipment	£17202.43	23/10/23	
EON		LED upgrades	£3358.80	02/11/23	
Village Hall		Rental	£25.00	04/11/23	
HMRC		Tax due	£63.80	06/11/23	
Clerk		Salary for October	£255.78	06/11/2	
Marches Landscapes		Grounds maintenance	£1530.90	13/11/23	
Amanda Roberts		Locum Clerk	£354.02	16/11 23	

Following a meeting the Council has agreed to carry on with the service of Marches Landscapes Ltd  
Proposed Cllr Hitchman, seconded Cllr Procter and agreed.

**59/23 United Utilities work at Calverhall car park.**

Awaiting Severn Trent works. Much new technology is planned. More works are planned he plan is to finish at the car park is for Jan 24. A community meeting is to be arranged. This work has involved United Utilities, Mersey River Trust and the

contractor - Costain

**60/23 Place plan finalisation.**

A place plan had been issued by the Chair as a wish list for future plans. Proposed by Cllr Astley, seconded by Cllr Procter and agreed. This new document will be published on the website. Clerk to check website for analytics etc.

**61/23 Calverhall rocker bike refurbishment.**

Villager to repair at beneficial rate and Cllr Hitchman to monitor.

**62/23 Grounds maintenance and contract review.**

Next year is year 2 of a 3 year contract. Points of difficulty cleared at recent meeting. (See also 58/23 above).

**63/23 Items for the next agenda.**

Next meeting will be in Jan 24 and will be time for the budget preparation. Cllrs to consider and advise. Clerk to check CIL payments for 2024. Clerk to seek records of Council Tax (individual house payments – based on band D).

**64/23 To agree meeting dates for the forthcoming year.**

Dates agreed for 2024 were: Jan 15<sup>th</sup>, Mar 11<sup>th</sup>, May 13<sup>th</sup>, Jul 15<sup>th</sup>, Sep 16<sup>th</sup>, Nov 18<sup>th</sup>. (All Mondays). Clerk to publish on the website and pass on for Village Hall booking.

**Meeting ends. 20:25**

**The Next Meeting will be January 15<sup>th</sup> 2024.**