

IGHTFIELD PARISH COUNCIL

Clerk: James Howard
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Dear Councillor

You are hereby summoned to attend an extraordinary **Meeting of the Parish Council of Ightfield** to be held on **3rd April 2024 at Calverhall Village Hall** which will commence at 7.30 p.m. in order to conduct the following business enclosed in the agenda below. The press and public are welcome to attend.

Signed: *James Howard*

Date 25th Mar 2024

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- 1 To elect a new Chairperson
 - 2 Present, apologies or absent
 - 3 **Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.
 4. **Public participation. To allow points to be raised or questions answered.**
 5. **To consider conducting the remaining business *in camera*.**
 6. **To decide on priorities for the Clerks remaining time.**
 7. **To agree a procedure for recruiting a new Clerk.**
 8. **To agree a procedure for finding an interim or locum Clerk**
 9. **To decide arrangements for an internal auditor.**
 10. **To advise Shropshire Council of a Councillor vacancy and decide on advertising and possibly co-opting a new Councillor.**
 11. **To accept updated policies and procedures.**